



To: All Interested Parties
From: Kevin P. Murphy, Superintendent
RE: Vacancy – Schedule B 8th Grade Class Advisor
Date: October 12, 2011

INTERNAL/EXTERNAL POSTING

The following position is open for the 2011-2012 school year:

1 - Schedule B 8th Grade Class Advisor

Responsibilities:

Coordinate fundraising events and class activities including, but not limited to: dances, homecoming float and activity night.

Applications for this position will be accepted until filled by Brent Cryderman, High School Principal.

**c: Building Principals
HLEA**

Houghton Lake Community Schools is an equal opportunity employer who will not discriminate based on gender/sex, race, religion, color, age national origin, disability, height, weight, or any other status covered by federal, state or local law in providing instructional opportunities, programs, services, job placement assistance, employment or in policies governing student conduct and attendance. Any person suspecting a discriminatory practice should contact the Superintendent at Houghton Lake Community Schools, 6001 W. Houghton Lake Dr., Houghton Lake, Michigan 48629 or call (989)366-2035.