

# Minutes of Work Session

## Houghton Lake Community Schools

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A Work Session of the Board of Education of Houghton Lake Community Schools was held Monday, March 14, 2011, beginning at 6:00 PM in the Board of Education Meeting Center.

Members Present: Dave Harned, Tom Dean, Dave Johnson, Merry Maiani, Tim Scherer, Ron Duquette, Absent –Paull Fry

Administration/Staff Present: Kevin Murphy, Susan Tyer, Pam Akin, Brent Cryderman, Jared Socia, John Earley, Stan Gardner, Gail Harned, Paula Youngberg, Coreen Julin, Melisa Akers, Sue Milner

Press: Cheryl Holladay, Houghton Lake Resorter

### 1. **Call Board Retreat Meeting to Order** - Pledge of Allegiance

### 2. **Citizen's Request to Address the Board of Education**

Patti Caswell updated the Board regarding the Anti-bullying.

### 3. **Discussion Items**

#### A. **Approve new Finance Director**

Mr. Murphy described his meeting Camie Hansen and his sight visit to Rudyard Schools to meet with the Superintendent, Administrators, students and various other staff. All feedback was positive. They do not want to lose Mrs. Hansen. The Finance Committee (Tom Dean, Ron Duquette and Tim Scherer) met with Mrs. Hansen for an interview. They commented on their impressions of that meeting. She is experienced in many areas of school district administration (business manager, payroll, food service director as well as transportation director). She is familiar with our financial software which will make the transition much easier.

#### B. **Set Agenda for HLCS and RAPS Joint Board Work Session**

Discussion on an agenda for the joint Board Work Session planned for the 22<sup>nd</sup>. The meeting will begin at 6:30 pm with appetizers and dinner at 7:00pm in the middle school library. They will discuss collaboration on ancillary services, professional development and the tech department.

#### C. **Spring 2011 Pay to Participate**

Discussion on various ways to offer some relief for families this year: pay for two, third is free, soliciting advertisement for the ball fields to generate revenue (Pres. Harned wants to be selective on who advertises), paying for preferred seating (Trustee Johnson asked about enforcement of that seating). Topic will be revisited at future meetings.

#### D. **Strategic Plan**

Mr. Murphy provided the board all of the information from surveys and community forums. Mr. Scherer explained the Kirtland C.C. strategic plan. Ours needs to tie into daily operation and the mission of the schools. Brainstorming and idea sharing regarding what Houghton Lake's strategic plan should look like, how many years should it go out, using technology vs. direct contact, what should it include, etc. More information and discussion at the April board meeting.

### 4. **Citizen's Second Request to Address the Board of Education**

Coreen Julin asked that gas prices be factored in when considering relief on pay to participate fees.

### 5. **Board Opportunity to Make a Comment/Statement**

## **6. Action Items**

### **A. Approve New Finance Director - Camille Hansen**

Motion by Dean, support by Duquette to approve the hire of Camille Hansen as Finance Director as presented. All in favor, motion carried. Yes – 6, No – 0.

## **7. Adjourn**

Motion by Duquette, support by Johnson to adjourn the meeting at 7:30 pm. All in favor, motion carried. Yes – 6, No – 0.